

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

March 11, 2024

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

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1. Convene

The Chair called the meeting to order at 1:33 P.M.

Roll Call: Present: Albaugh, Brown, Ingram, McCourt, Neely, Stafford
Absent: Gallagher

1.1 Pledge of Allegiance

The Pledge of Allegiance to the Flag was waived.

1.2 Adoption of Agenda:

It was moved by Commissioner Brown and seconded by Commissioner Safford that the Commission adopt the agenda with the suggested change as presented by Commissioner Albaugh. The revised agenda was adopted by the following vote:

AYES: Albaugh, Brown, Ingram, McCourt, Neely, Stafford
NOES: None
ABSENT: Gallagher
ABSTAIN: None

1.3 Approval of the January 8, 2024 Regular Meeting Minutes

The Commission was asked to adopt the Minutes of their January 8, 2024, Regular Meeting, as presented by staff.

It was moved by Commissioner Stafford and seconded by Commissioner Brown to approve the minutes as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Brown, Ingram, McCourt, Neely, Stafford
NOES: None
ABSENT: Gallagher
ABSTAIN: None

1.4 Approval of Consent Calendar

It was moved by Commissioner Ingram and seconded by Commissioner Stafford that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Brown, Ingram, McCourt, Neely, Stafford
NOES: None
ABSENT: Gallagher
ABSTAIN: None

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

Verbal communications:

No verbal comments were received.

3. REPORTS

3.1 Caltrans

Mike Oguro provided an update on work anticipated for SR 139, including a public meeting that was held in Susanville to engage the public about the project and its potential impacts.

3.2 CHP

No report was provided by CHP.

3.3 City of Susanville

No Report was provided for the City of Susanville.

3.4 Lassen County

Pete Heimbigner reported work on A1 (Eagle Lake Road) will be performed this summer.

3.5 Susanville Indian Rancheria

No Report was provided by the Susanville Indian Rancheria.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 Fiscal Year 2024/25 Draft Overall Work Program and Budget

The Commission was asked to Authorize staff to release the Draft Overall Work Program and Budget (OWP) for FY 2024/25 to the public for circulation, review, and comment.

John Clerici reminded the Commission that the OWP is the primary management tool for the Commission and its staff. The OWP contains a description of the activities to be undertaken by the Commission in the coming fiscal year along with detailed budget information, tasks and deliverables.

John provided an update of the major differences from the current OWP and the Draft OWP for fiscal year 23/24. He noted that the ZEV Infrastructure Grant Work (WE 705) would be completed, but that a new grant funding an update of the Lassen County GIs would take its place (WE 706). He also pointed out that a separate work element for the US 395 Wildlife Crossing Evaluation was not included in the OWP since it was funded through a separate (non-Caltrans) source.

Chair Albaugh asked if the wildlife crossing could be mentioned in the OWP for information purposes. Staff said they would discuss it with Caltrans.

It was moved by Commissioner Brown and seconded by Commissioner McCourt to adopt the staff recommendations to circulate the Draft FY 24/25 OWP and Budget for public review and comment. The motion was passed with the following vote:

AYES: Albaugh, Brown, Ingram, McCourt, Neely, Stafford
NOES: None
ABSENT: Gallagher
ABSTAIN: None

4.12 Transportation Development Act Citizens Participation Process for Public Transportation

The Commission was asked to Receive comment from the public regarding public transportation, and refer any comments received to staff and the Social Services Transportation Advisory Council for review.

John Clerici explained that the Transportation Development Act (TDA) requires the Lassen County Transportation Commission (LCTC), as the Regional Transportation Planning Agency for Lassen County, to ensure the establishment and implementation of a citizen participation process which shall include provisions for at least one public hearing/meeting in the jurisdiction represented by the Social Services Transportation Advisory Council (SSTAC).

The Lassen Transit Services Agency (LTSA) currently claims all TDA funds for transit purposes; therefore, the formal unmet needs process and analysis referenced in the TDA Statutes and California Code of Regulations no longer applies. This fact, though, does not preclude the need to identify potential transit needs and/or ways to improve the efficiency and effectiveness of existing transit services.

John added that the opportunity to provide comment on public transportation was noticed to the SSTAC, and fliers were made available online and posted to the LCTC website and to local social media sites, local news sites, and fliers were sent to Lassen Rural Bus to be placed on buses soliciting both verbal and written comments. Comments received during the 30-day comment period will be forwarded to the SSTAC for review and consideration, and, as appropriate, to the LTSA.

The Chair opened the item to public comment. None was received.

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

The Executive Secretary reported the following:

- **US 395 Update** – *Staff continues to work on preparing two very important presentations prepared for the Coalition. One will be a more detailed look at the safety project Caltrans D2 has developed for the area north of Hallelujah Junction to about Honey Lake. The second will be an introductory presentation on the Wildlife Crossing grant recently awarded the LCTC by the Wildlife Conservation Board. Staff anticipates that a meeting for the Coalitions will happen in April.*
- *Staff has contacted the Lassen County Board of Supervisor to provide an update on all activities on US 395 related to all efforts associated with the Coalition. That meeting is scheduled for mid-May.*
- **Legislation** – *There were no updates on current state legislation.*
- **Road/Mobility Workshop** – *On January 18th a meeting which included staff from Caltrans, Lassen County, the City of Susanville, the Susanville Indian Rancheria and Lassen Rural Bus was held to discuss countywide road/mobility needs and prioritizing those needs. This process was an extension of the update to the Regional Transportation Plan (2023) with the aim to take selected projects from the RTP and determine what funding and planning was required for implementation. A number of projects were identified in each jurisdiction, including transit*

capital needs, and staff is currently working to develop an action plan for each. A detailed presentation will be made to the Commission at your May meeting.

Commissioner Neely asked if culverts had been discussed since they were mentioned for possible funding in the 2023 RTP. Staff responded that specific were not discussed, and many of the funding sources do not account for what would be considered maintenance. Staff will work with the County Public Works to see what can be done about culverts that do not meet the funding categories described in planning documents.

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commissioners

No items were brought forth by Commissioners.

7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, May 13, 2024, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 2:32 p.m.

Submitted for approval by:

A handwritten signature in blue ink, appearing to be 'John Clerici', written over a horizontal line.

John Clerici
Executive Secretary