

**LASSEN COUNTY TRANSPORTATION COMMISSION**

**MINUTES**

Regular Commission Meeting

**June 10, 2024**

City of Susanville Council Chambers  
66 North Lassen Street  
Susanville, CA

1:30 P.M. Open Session

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**1:30 P.M. OPEN SESSION**

**1. Convene**

*The Chair called the meeting to order at 1:50 P.M.*

**Roll Call: Present:** Albaugh, Brown, Gallagher, Miller, Neely, Schuster  
**Absent:**

**1.1 Pledge of Allegiance**

*The Pledge of Allegiance to the Flag was waived.*

**1.2 Adoption of Agenda:**

*It was moved by Commissioner Gallegher and seconded by Commissioner Brown that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:*

AYES: Albaugh, Brown, Gallagher, Miller, Neely, Schuster  
NOES: None  
ABSENT: None  
ABSTAIN: None

**1.3 Approval of the May 13, 2024 Regular Meeting Minutes**

*The Commission was asked to adopt the Minutes of their May 13, 2024, Regular Meeting, as presented by staff.*

*It was moved by Commissioner Schuster and seconded by Commissioner Gallagher to approve the minutes as presented by staff. The motion was passed by the following vote:*

AYES: Albaugh, Brown, Gallagher, Miller, Neely, Schuster  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **1.31 Election of Chairperson and Vice-Chairperson**

*The Commission was asked to elect a Chairperson to preside at meetings of the Commission for the balance of the calendar year 2024.*

*It was moved by Commissioner Gallagher and seconded by Commissioner Schuster to nominate Aaron Albaugh to remain chair, and Commissioner Brown to vice-chair to serve through 2025. No other nominations were made. The motion was passed with the following vote:*

AYES: Albaugh, Brown, Gallagher, Miller, Neely, Schuster  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **1.4 Approval of Consent Calendar**

*It was moved by Commissioner Gallagher and seconded by Commissioner Brown that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:*

AYES: Albaugh, Brown, Gallagher, Miller, Neely, Schuster  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **2. CORRESPONDENCE/PUBLIC COMMENT**

*No written communications were received.*

*Verbal communications:*

*Elizabeth Norton Bob Godman and the Susanville Public Works Department for helping with a local Susan River Clean up Day. She also commented on rumble strips recently “fixed” by Caltrans at Bass Hill that help accommodate cyclists who use the road shoulder.*

## **3. REPORTS**

### **3.1 Caltrans**

*Mike Oguro introduced Skip Clark from Caltrans District 2 as new staff who will be working with Lassen County. He also mentioned that Stacy Barnes had been selected to replace Mike Webb. Commissioner Albaugh asked if it would be possible to have her attend a future meeting of the commission.*

*Commissioner Neely asked about the broadband effort on SR 36 at Walmart at Johnstonville Road, and the sign replacement work on US 395 near Milford. Mike said he did not have an answer but would look into it.*

*Commissioner Neely asked if there had been a measured increase in large truck traffic on US 395 due to significant road work being done on I80? Mike said that he did not know but would check with the traffic count team.*

*Commissioner Gallagher asked about the status of the roundabout project in Westwood. Mike confirmed that the project was on track for completion.*

### **3.2 CHP**

*No update was provided.*

### **3.3 City of Susanville**

*Bob Godman reported out that the Gateway project was out to bid.*

### **3.4 Lassen County**

*Pete Heimbigner reported that chipseal work on A2 (Susanville Road) and Bassett Road was completed. Commended county crews for getting the work done quickly.*

*He added that culver replacement for Pine Town had been approved, but may be held off until the fall to get a better bid and provide more flexibility to the selected contractor. Commissioner Gallagher commented that the roundabout project on SR 36 is causing problems (from heavy truck traffic) in Pine Town, and asked if there was anything the count could do to “patch things up”. Pete said he would look into it. Elizabeth Norton asked if the region received any additional funds for the truck through traffic. John Clerici responded that they do not.*

*Commissioner Neely asked about any work being done on A3. Pete explained that the two STIP projects currently scheduled for A3 had been combined and would be done in the 2025 construction year. He added that a project for A1 was scheduled for FY 27/28 and was in the preliminary planning/engineering phase.*

### **3.5 Susanville Indian Rancheria**

*Russ Burriel reported that they are still working on the Tribal Transportation Plan. He also mentioned that they were in the process of negotiating an MOU with the County that would allow them to distribute some tribal funds for local projects.*

#### **4 NEW BUSINESS**

##### **4.01 Announcement of Items to be Discussed in Closed Session**

*There was no closed session.*

##### **4.02 Announcement of Action Taken in Closed Session**

*There was no closed session.*

##### **4.10 Action/Discussion Items**

##### **4.11 Lassen Transit Service Agency FY 2024/25 Transportation Development Act Claim**

*The Commission was asked Adopt Resolution 24-04 approving the Lassen Transit Services Agency (LTSA) Fiscal Year (FY) 2024/25 Transportation Development Act Claim in the amount of \$1,077,673.*

*It was moved by Commissioner Gallagher and seconded by Commissioner Schuster to adopt Resolution 24-04 approving the LTSA FY 2024/25 TDA claim as present by staff. The motion was passed with the following vote:*

AYES: Albaugh, Brown, Gallagher, Miller, Neely, Schuster  
NOES: None  
ABSENT: None  
ABSTAIN: None

##### **4.12 LCTC Schedule of Meetings for Fiscal Year 2024/25**

*The Commission was asked to adopt, by motion, the schedule of meetings for FY 2024/25 as proposed by staff.*

*Several Commissioners asked if the October meeting could be moved to early November. Staff responded that the Commission has the authority to set any dates they want providing it works for the LTSA. The Commissioners suggested November 4, 2024 for the meeting date.*

*It was moved by Commissioner Gallagher and seconded by Commissioner Neely to adopt the LCTC schedule of meetings for FY 2024/25 as presented by staff except the change from October 21 to November 4. The motion was passed with the following vote:*

AYES: Albaugh, Brown, Gallagher, Miller, Neely, Schuster  
NOES: None

ABSENT: None

ABSTAIN: None

## **5. INFORMATION ITEMS**

*The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.*

### **5.01 Executive Summary Report**

*The Executive Secretary reported the following:*

- **US 395 Update** – *Staff made a more detailed briefing was provided on the three projects currently underway in the corridor to the Lassen County BOS on May 14. The updates included a more detailed look at the safety project Caltrans D2 has developed for the area north of Hallelujah Junction to about Honey Lake, the Wildlife Crossing grant recently awarded the LCTC by the Wildlife Conservation Board, and the Red Rock CapM project.*

*The briefing included a new effort, the US 395 Freight Integrated Mobility Opportunities Feasibility Study. He reported that the BOS provided feedback on the projects. He also noted other conversations with County staff regarding expanding the concept of feasibility to include the ability of the County to provide emergency services on the highway, as well as impacts to local roads (notably A3) that are used (and promoted by the State) as cutoffs for through traffic. Staff noted that these are similar to conversations regarding A25 and A26 connecting US 395 to the Sierra Army Depot and federal prison in Hurlong.*

- **Legislation** – *There were no updates on current state legislation. However, there was good news on the status of SB 125 funds and the state budget, and that for the moment the first round of funding will be provided.*

*Commissioner Neely asked about funding for culverts (referring to federal funding for culvert replacement). Staff reported that most of these were for climate change impacts, and not regular maintenance. Staff would work with County Public Works to identify culverts that my fit the funding criteria.*

## **6. CORRESPONDENCE**

*None.*

## **7. OTHER BUSINESS**

### **7.1 Matter brought forth by the Commissioners**

*At various times in the meeting Chair Albaugh and the other commissioners welcomed the two new members from the city, Mendy Schuster and Dawn Miller.*

### **7.2 Next Commission Meeting**

*Next meeting of the LCTC will be on Monday, May 13, 2024, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.*

**7.3 Adjourn**

*The meeting was adjourned at 3:13 p.m.*

*Submitted for approval by:*

A handwritten signature in blue ink, appearing to be 'John Clerici', with a long horizontal line extending to the right.

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John Clerici  
Executive Secretary