

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Regular Commission Meeting

December 11, 2023

City of Susanville Council Chambers
66 North Lassen Street
Susanville, CA

1:30 P.M. Open Session

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1. Convene

The Chair called the meeting to order at 1:30 P.M.

Roll Call: Present: Albaugh, Brown, Gallagher, McCourt, Neely, Stafford
Absent:

1.1 Pledge of Allegiance

The Pledge of Allegiance to the Flag recited.

1.2 Adoption of Agenda:

It was moved by Commissioner Gallagher and seconded by Commissioner Brown that the Commission adopt the agenda as presented. The agenda was adopted by the following vote:

AYES: Albaugh, Brown, Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: None
ABSTAIN: None

1.3 Approval of the November 13, 2023 Regular Meeting Minutes

The Commission was asked to adopt the Minutes of their October 16, 2023, Regular Meeting, as presented by staff.

Commissioner Brown noted that he was not at the meeting but was shown as participating in two agenda items. The Executive Secretary noted that Commissioner Brown was absent and will change the minutes to reflect that.

It was moved by Commissioner Neely and seconded by Commissioner Brown to approve the minutes (with the changes as discussed) as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Brown, Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: None
ABSTAIN: None

1.4 Approval of Consent Calendar

It was moved by Commissioner Gallagher and seconded by Commissioner Neely that the Commission approve the Consent Calendar as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Brown, Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: None
ABSTAIN: None

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

Verbal communications:

No verbal comments were received.

3. REPORTS

3.1 Caltrans

No Report was provided by Caltrans.

3.2 CHP

Jason Grimm reported on CHP activities in the region including enforcement contacts, citations, warnings, DUI stops, and DUI collisions. He noted that a significant number were solo accidents which is not uncommon for the region. Also, of the 14 arrests made, 9 were for DUI. 70 citations were issued which is low for the month. Commissioners McCourt and Albaugh inquired if the reduced number of citations was a result of reduced staffing. Yes staffing is down due to transfers and retirements. Recruiting is not keeping pace with staffing losses.

3.3 City of Susanville

No Report was provided for the City of Susanville.

3.4 Lassen County

Pete Heimbigner reported on the work being proposed in the 2024 RTIP for County Road A3. Reported that they would be meeting with Modoc County on strategies to deliver work proposed for the Beiber Lookout Road project. Pete commented that bids for the project came in higher than expected.

3.5 Susanville Indian Rancheria

No Report was provided by the Susanville Indian Rancheria.

4 NEW BUSINESS

4.01 Announcement of Items to be Discussed in Closed Session

There was no closed session.

4.02 Announcement of Action Taken in Closed Session

There was no closed session.

4.10 Action/Discussion Items

4.11 Final Lassen County 2023 Regional Transportation Plan

At their November 13, 2023 Regular Meeting Commissioners were presented with the Final Lassen County 2023 Regional Transportation Plan (RTP) and Environmental Document (Initial Study) for adoption. At the November meeting, Commissioners adopted the Initial Study, but did not approve the RTP. At that time there were concerns about language stating that Lassen County supported the full range of environmental, air quality, and mobility initiatives promoted in Sacramento.

Staff was tasked with revising this language so that it more accurately reflected the Commissions views but did not jeopardize the RTP's viability. The revised text was presented for review and comment.

As part of this agenda item Elizabeth Norton had asked that the Commissioners be informed that she would likely be bringing an item to begin the planning process to purchase and develop a vital link of the Biz Johnson Trail west and south of Susanville. The proposal is considered consistent with the non-motorized elements of the RTP.

Commissioners were asked to Adopt the 2023 Regional Transportation Plan as updated by staff.

It was moved by Commissioner Gallagher and seconded by Commissioner Neely to adopt the 2023 Lassen County Regional Transportation Plan. The motion was passed by the following vote:

AYES: Albaugh, Brown, Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: None
ABSTAIN: None

4.12 Adoption of the 2024 Regional Transportation Improvement Program - RTIP

The Commission was asked to adopt, by motion, Resolution 23-14 approving the 2024 Regional Transportation Improvement Program (RTIP).

The State Transportation Improvement Program (STIP) is a five-year capital improvement program of transportation projects on and off the State Highway System, funded with revenue from the State Highway Account and other funding sources (most notably SB1). STIP programming generally occurs every two years. The programming cycle begins with the release of a proposed fund estimate in July of odd-numbered years, followed by California Transportation Commission (CTC) adoption of the fund estimate in August (odd years). The fund estimate serves to identify the amount of new funds available for the programming of transportation projects.

The draft 2024 Regional Transportation Improvement Program is the result of extensive discussions between your staff, the City of Susanville, Lassen County, Caltrans and other regional stakeholders.

Commissioner Albaugh asked if the \$80,000 (per year for the five years of the RTIP) in Planning, Programming and Monitoring funds requested by the LCTC benefits the County and City. Public Works directors for each agency answered the funds allowed for more flexibility in planning and implementing projects.

It was moved by Commissioner McCourt and seconded by Commissioner Neely to adopt the Resolution 23-14 and the 2024 Lassen County Regional Transportation Improvement Program as presented by staff. The motion was passed by the following vote:

AYES: Albaugh, Brown, Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: None
ABSTAIN: None

4.13 Transit & Intercity Rail Capital Program & Zero Emission Transit Capital Program Funding Allocation

Commissioners were asked to Adopt, by motion, Resolution 23-13 allocating \$3,663,737 in Fiscal Year (FY) 2023/24 and FY 2024/25 Transit and Intercity Rail Capital Program Funds (TIRCP) and \$442,960 in FY 2023/24 & FY 2024/25 Zero Emission Transit Capital Program Funds (ZETCP) to the Lassen County Transportation Commission on behalf of the Lassen Transit Services Agency (L TSA).

The Transit and Intercity Rail Capital Program (TIRCP) was created by Senate Bill (SB) 862 (Chapter 36, Statutes of 2014) and modified by SB 9 (Chapter 710, Statutes of 2015), to provide grants from the Greenhouse Gas Reduction Fund (GGRF) to fund transformative capital improvements that will modernize California’s intercity, commuter, urban rail systems, and bus and ferry transit systems, to significantly reduce emissions of greenhouse gases, vehicle miles traveled, and congestion.

Lassen County Transportation Commission (LCTC) received notification that the TIRCP Final Guidelines were approved on September 29, 2023, confirming the FY 2023/24 and FY 2024/25 TIRCP and ZETCP allocation amounts. LCTC’s allocation for FY 2023/24 & 2024/25 TIRCP is \$3,663,737 and \$442,960 for FY 2023/24 & 2024/25 ZETCP.

It was moved by Commissioner McCourt and seconded by Commissioner Neely to adopt Resolution 23-13 and direct staff to submit the SB125 Allocation Plan (as presented by staff) to CalSTA by the December 31 deadline. The motion was passed by the following vote:

*AYES: Albaugh, Brown, Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: None
ABSTAIN: None*

4.14 Update LCTC Title VI and Public Participation Plan

Commissioners were asked to Adopt, by motion, Resolution 21-15, adopting the Revised Public Participation and Title VI Plan as the Civil Rights (Title VI) Program for Lassen County Transportation Commission (LCTC).

At the September 16, 2019, Regular Meeting, the LCTC adopted its first Title VI and Public Participation Plan as a stand-alone agency. Title VI requires periodic updates to the document to address changes in applicable law and to reflect current methods of reaching the various stakeholder groups described therein.

Staff distributed the existing plan to Caltrans, the Technical Advisory Committee (TAC) and the Social Services Technical Advisory Committee (SSTAC) for review and suggest revisions. The revised document reflects all comments received, as well as updates

needed to reflect changes in LCTC commissioner composition, staffing, critical dates, and to reflect changes in outreach tools and techniques not available in 2019. It was moved by Commissioner Stafford and seconded by Commissioner McCourt to adopt the Resolution 23-15 Revised Public Participation and Title VI Plan as the Civil Rights (Title VI) Program for Lassen County Transportation Commission (LCTC). The motion was passed by the following vote:

AYES: Albaugh, Brown, Gallagher, McCourt, Neely, Stafford
NOES: None
ABSENT: None
ABSTAIN: None

5. INFORMATION ITEMS

The following is an overview of some of the issues, projects, and coordination currently being advanced by LCTC.

5.01 Executive Summary Report

The Executive Secretary reported the following:

- **US 395 Update** – *The Coalition met on November 15 to review highway projects currently being developed for US 395 in Nevada, and the recently approved wildlife crossing planning and design effort being developed by LCTC using a grant from the Wildlife Conservation Board. Commissioner Gallagher commented that he thought the meeting was well done.*
- **First Quarter LTF Update** – *LTF revenue for the first quarter of FY 23/24 was up about 4%. This was consistent across the state, and in keeping with other sales tax reports.*
- **Legislation** – *The legislature is out of session, returning in early January 2024.*

6. CORRESPONDENCE

None.

7. OTHER BUSINESS

7.1 Matter brought forth by the Commission

Commissioner McCourt suggested that the “road diet” for Main Street (SR36) may be coming back on the radar since it was proposed back in 2019. Bob Godman added that a traffic study performed by UC Berkeley supported the safety benefits of such a proposal. LCTC Staff will review with city on best way to approach the issue.

Commissioner Albaugh asked if Michael Webb’s replacement would be willing to come to a meeting to report on maintenance activities for Caltrans District 2.

7.2 Next Commission Meeting

Next meeting of the LCTC will be on Monday, January 8, 2024, at 1:30 PM, at the City of Susanville, City Council Chambers, 66 North Lassen Street, Susanville, CA.

7.3 Adjourn

The meeting was adjourned at 2:35 p.m.

Submitted for approval by:

A handwritten signature in blue ink, appearing to be "John Clerici", written over a horizontal line.

John Clerici
Executive Secretary